

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 14 th July 2020	Ref No: 210
Type of Operational Decision:	
Executive Decision <input type="checkbox"/>	Council Decision <input type="checkbox"/>
<p>Executive Decision <input type="checkbox" value="Y"/> Council Decision <input type="checkbox"/></p>	
Status: For publication	
Title/Subject matter: To establish 3 new posts to tackle the climate emergency.	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	Y
(ii) not in conflict with Council Policy	Y
(iii) not raising new issues of Policy	Y
<p>Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]</p>	<p>The establishment of new posts will not have a negative impact on a group of people.</p>

Details of Operational Decision Taken [with reasons]:

In July 2019, the Council approved a notice of motion to declare a 'climate emergency', Bury to be carbon neutral by 2030, and to make immediate policy changes to achieve the targets. The Climate Change Emergency has strong demand from residents to be achieved. The Operations Department shall be the driver of this cross cutting Council programme, and every departmental Head of Service will take a lead in their area on making carbon reduction improvements, and achieving environmental savings from property rationalisation, energy efficiency, and fuel efficiency and by implementing a programme of environmental improvements. The Council will have to achieve increased levels of compliance across their buildings, introduce carbon reduction programmes to assist in achieving the carbon neutral targets, ensure savings targets for their services are met, and develop cross service working initiatives.

Via the Council's budget announcement (20/2/20), over £11 million was allocated to the department of Operations in order to tackle the climate emergency, with wide ranging programmes being approved, including; -

- Greening in the fleet - replacement of the Waste Management transport fleet
- Establishing Green Township Forums to enable local communities to bid for funding for schemes that will improve the environment and contribute to the climate agenda
- Large scale tree planting schemes across the Borough
- The establishment of a climate change resilience fund to improve and protect flooded areas
- The development of programmes to enhance the walking and cycling offer across the Borough
- Emphasis on additional transport planning across the town.

In order to develop and implement a full climate action plan for Bury, and to implement the agreed schemes and programmes, a number of essential posts are required to drive this agenda forward. It is proposed that they are fully funded, as invest to saves via monies allocated to the climate agenda. A verbal agreement has been made with Councillor Quinn and Councillor Cummings to vire Community Climate Capital Fund monies to a revenue account to cover the cost of these posts.

The following posts will be established: -

Climate Action Officer (fixed term for 12 months)

The post holder will create and implement plans specific to areas of the overarching programme and manage and monitor local projects. The post holder will develop bids and associated paperwork to enable the Council to apply for relevant external funding. As the Council's public face for Climate Change, the post holder will liaise with local communities and stakeholders to set up and work alongside local groups to help develop and deliver our Climate Action Plan. The post holder will support and deliver carbon reduction initiatives across the borough and also in the Council's own operations, and will play a lead role and help affect behavioural change and develop carbon literacy amongst council employees and our communities.



New Climate Action
Officer.DOC2.DOC

Indicative salary (subject to moderation), Grade 12- £33,799 – £35,934 per annum.

Graduate Climate Action Officer (fixed term for 12 months)

A Graduate post will be recruited to in order to provide essential career development opportunities to local graduates. The post holder will support the Climate Action Programme Manager and Climate Action Officer across all areas of the programme and projects and will develop carbon literacy amongst Council employees and local communities.



Grad Climate Action
Officer.DOC2.DOC

Indicative salary (subject to moderation), Grade 9 - £24,313 – £26,999 per annum.

Move More Officer, hosted as part of Wellness Operations in the Department of Operations (fixed term for 12 months)

The post holder will work as part of the Bury Live Well Service and will be responsible for encouraging Bury's residents to move more by using alternative forms of active travel i.e. walking, cycling and jogging whilst maximise the Bury green spaces for physical activity. The post holder will be expected to build active travel into the daily lives of our communities to replace car journeys (focus on clean air journeys), and contribute to Bury's Moving Strategy and GM Moving key aims of becoming the first walking region, encouraging 75% of Bury's population to be active or fairly active. The post holder will also contribute to the development of the Local Cycling and Walking Infrastructure Plan (LCWIP), work alongside the Highways/Engineering Department and the proposed Bee Network, and the Healthy Workforce Wellbeing Officer to ensure opportunities to secure additional investment for cycle shelters and other measures to promote healthy streets.




MOVE MOVE
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Indicative salary (subject to moderation), Grade 9 - £24,313 – £26,999 per annum.

Therefore, agreement is sought to establish the above posts for a period of 12 months, fully funded as invest to saves via monies allocated to the climate agenda. The total costs are as follows: -

Role	Cost (starting SCP)	Inclusive of on-cost
Climate Action Officer	£33,799	£44,445.68
Graduate Climate Action Officer	£24,313	£31,971.59
Move More Officer	£24,313	£31,971.59
Total	£82,425	£108,388.86

Decision taken by:	Signature:	Date:
Executive Director Operations – Donna Ball		14/07/2020
Assistant Director Operations – Neil Long		
Joint Chief Financial Officer (CCG & LA)		
Head of Workforce – Simon Bagley		
Members Consulted [see note 1 below]		
Cabinet Member, Environment – Alan Quinn		
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Executive Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**